



**Minutes of the Children and Young People's Trust
Executive Group Meeting
held on 27 June 2014**

Present:	
Core Members	
Rachel Dickinson (Chair)	BMBC CYPF, Executive Director for Children, Young People and Families
Tim Cheetham	BMBC Lead Member, Children, Young People and Families
Bob Dyson	Barnsley Safeguarding Children Board (BSCB) Independent Chair
Heather McNair	Barnsley Hospital NHS Foundation Trust, Chief Nurse and Director of Quality and Standards
Brigid Reid	Barnsley Clinical Commissioning Group, Chief Nurse
Sharon Stoltz	BMBC Public Health, Acting Director
Nigel Middlehurst	Voluntary Action Barnsley External Services Manager
Andy Brooke	South Yorkshire Police, Police Inspector Partnerships
Gerry Foster-Wilson	Head Teacher Representative of the Barnsley Association of Headteachers of Primary, Special and Nursery Schools
Ian Hanks	Job Centre Plus, External Relations Manager, District Office
Deputy Members	
Angela Tracey	BMBC CYPF Head of Strategy, Workforce & Organisational Development (for Louise Nock)
Kathryn Padgett	South West Yorkshire Partnership Foundation Trust (SWYPFT) (for David Ramsay)
Sharon Galvin	CCG Designated Nurse Safeguarding Children (for Brigid Reid, for part of the meeting)
Advisers	
Richard Lynch	BMBC CYPF, Strategy and Service Manager Joint Commissioning
In attendance	
Natasha Beardmore	CCG, Project Manager, Emotional Wellbeing of children and young people
Mike Kemp	BMBC CYPF Service and Strategy Manager Disabled Children (for item 12)
Laura Neasmith	Barnsley College, Head of Student Services (for item 11)
Denise Brown	BMBC CYPF Governance, Partnerships and Projects Officer (Minutes)

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1.	<p><u>Apologies</u></p> <p>Apologies were noted from:</p> <p>Louise Nock BMBC CYPF Head of Partnerships and Business Development</p> <p>Ruth Jefferson BMBC Adults and Communities, AED Disability and Provider Services</p> <p>Jean Imray BMBC CYPF Interim Assistant Executive Director of Safeguarding, Health and Social Care Services</p> <p>Sharon Pickering BMBC CYPF Strategy & Service Manager, Skills Employability & Enterprise</p> <p>Ben Finley BMBC CYPF Youth Justice Service Manager</p> <p>Jenny Miccoli Barnsley College Vice Principal Teaching, Learning and Student Support</p> <p>Heather Marsh NHS England, South Yorkshire and Bassetlaw Area Team, Head of Public Health</p>	
2.	<p><u>Identification of confidential reports and declarations of any conflict of interest</u></p> <p>There were no conflicts of interest declared.</p>	
3.	<p><u>Ofsted Inspection</u></p> <p>The Ofsted inspectors' judgements are currently subject to moderation, and the final report is due to be published on 1 August. Inspectors felt that the Children and Young People's Trust is valuable, and Rachel suggested that once the final report has been received a discussion be organised with partners to consider how the Trust can have even greater value.</p>	
4.	<p><u>Minutes of the Trust Executive Group meeting held on 9 May 2014 - for accuracy</u></p> <p>The minutes were approved as an accurate record of the meeting subject to the following amendment:</p> <p>Page 9, item 13, last bullet point should read: 'Sharon stated that the Barnsley CCG had commissioned a review of paediatric services, and suggested that it might be helpful to have an update on developments at a future date.'</p>	
4.1	<p><u>Action log / matters arising</u></p> <p>The action log was updated as follows:</p> <p><u>Actions arising from 17 January 2014</u></p> <p>(14) Disabled Children's Charter for Health and Wellbeing Boards. Rachel to confirm with Mike Kemp whether or not agencies had reviewed Barnsley's compliance with the disabled children's charter action plan, and whether services had completed their individual compliance plans.</p> <p>(16) Breastfeeding. It was agreed that as the breastfeeding service was in the process of transferring from VAB, an action plan and report would be prepared for the TEG in three months' time. Brigid stated that since the opening of the new birthing centre at Barnsley Hospital, breastfeeding rates had improved and been sustained, having a significant impact on the service.</p>	<p>Rachel/ Mike</p> <p>Sharon</p>

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	<p><u>Actions arising from 14 March 2014</u></p> <p>(5) Oral Health/ Tooth decay in Barnsley. Sharon stated that a report would be submitted to the TEG following discussion at Cabinet. No date had been confirmed as yet for that discussion and Sharon undertook to keep Denise informed.</p> <p>(9) Barnsley Annual Self-Assessment of Children's Services ADCS. It was agreed that Paul would be asked to circulate the latest version to members.</p> <p>(10) Movement of people into and around the borough, including children in care, to understand how this affects school placements. Richard reported that work is continuing as agreed. Simon Snowden and Richard have looked at the data and intend to determine the impact of instability in school placements, and to try to establish the extent of the risk against exclusions etc. It was agreed that this work is undertaken over the summer and that a report be presented to the TEG meeting in September. Rachel stated that it is important to consider how the offer of support to children in care could be improved. It was noted that there are about 70 children in care placed in Barnsley from other authorities. Gerry stated that when children arrive from a different authority, information about any involvement with social care is not being received. Partners were encouraged to feed any key issues into the scoping meeting.</p> <p>(12) Child Health Programme Board – circulation of approved action plan. Sharon Stoltz undertook to follow this up with Penny Greenwood who is leading on this piece of work.</p> <p><u>Action arising from 9 May 2014</u></p> <p>(7) Think Family Programme Board progress. It was noted that a meeting was being held on 30 June when the re-drafted PID would be discussed. Andy confirmed that he had followed up South Yorkshire Police representation at locality meetings.</p> <p>(13) Autistic Spectrum Disorders delivery plan and updates on developments. Richard stated that work is ongoing and Rachel requested an update at the next ECG meeting. Heather undertook to follow up progress of the integrated delivery plan with BHNFT.</p>	<p>Sharon</p> <p>Paul</p> <p>Richard</p> <p>Members</p> <p>Sharon</p> <p>Richard</p>
5.	<p><u>Ofsted - Improvement Board update</u></p> <p>Rachel stated that the next meeting of the Ofsted Improvement Board is on 16 July when the draft report from the Ofsted inspection will be considered. Although it was not possible to share much about the inspection at this stage, the inspectors had indicated that they thought the improvement plan was sharp and useful in driving improvements. Inspectors were impressed by Barnsley's ambition to improve.</p> <p>It is important to continue the present focus on driving further improvements. The work of the Safeguarding Children Board and the Children and Young People's Trust are the foundations for ensuring continuous service improvement, and there will be an opportunity to discuss this further at the joint CYPT and BSCB event on 10 October 2014.</p> <p>Members agreed to continue their commitment to the improvement plan and to attending the officer group to keep the plan on track and to</p>	

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	<p>drive further improvement. It is important to maintain the challenge, particularly around thresholds, and members agreed that the approach to early help needs to be firmed up and embedded.</p> <p>Members recognised the progress made, and Brigid commented that the improvement plan reflects all the work that has taken place under Rachel's leadership and should be used to inspire even more momentum. Rachel invited members to submit any further thoughts regarding continuous service improvement.</p>	All to note
6.	<p><u>Children and Young People's Plan strategic priority theme: Encouraging positive relationships and strengthening emotional health - Performance highlight report from the Emotional Wellbeing Programme Board</u></p> <p>Barnsley's Children and Young People's Trust Action Plan 2013 identified that there was a need for an emotional wellbeing pathway for an early help offer for children and young people with emotional health issues who don't meet the criteria to access the CAMH Service (Tier 3). A task and finish group agreed to 3 priorities focused on Tiers 1 and 2: parenting skills as a universal offer; training for universal practitioners to assist with effective responses and, if necessary, referrals; development of non-medicalised 'counselling' services in a variety of mediums.</p> <p>Key principles of the project are: promoting resilience for life; it's everybody's business; de-stigmatising mental ill health; a live map of services to effectively signpost services to everyone.</p> <p>The following comments were noted:</p> <ul style="list-style-type: none"> • The project was welcomed, particularly by schools. • The pathway is crucial. Parents have been going to their GP for a referral to the CAMH Service. A recent diagnosis from a GP had highlighted the importance of involving the school nurse, and Brigid stated that the suggestion of more work being done with school nurses in terms of mental health issues for young people is being explored, and also that GPs make themselves available for a discussion with the school nurse. Gerry suggested that emotional wellbeing interventions already in place should be evaluated in terms of effectiveness. • Heather offered to provide information on those young people who frequently attend the hospital's A&E, which could flag up behaviour related issues. • Gerry suggested that it is important to differentiate between behaviour that is affected by mental health issues as opposed to other environmental factors at home. It was noted that this might be a linked piece of work to be further explored, which could lead to staff training to gain a greater awareness of mental health issues. Kathryn stated that it is also important to understand what 'normal' development is. • Sharon Stoltz agreed with the points made around the School Nursing Service and undertook to ensure that this is included in the SNS improvement plan. <p>It was agreed that this is an important piece of work, and any barriers to progressing it should be brought back to the TEG without delay.</p>	<p>Heather</p> <p>Sharon S</p>

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7.	<p><u>Children and Young People's Plan strategic priority theme: Tackling child poverty and improving family life - Partnership sub-group report from the Youth Offending Strategic Management Group</u></p> <p>Rachel stated that an improvement plan is in place which will go to the Youth Offending Management Board in July, and recommended to Council for adoption before submission to the Youth Justice Board.</p> <p>The numbers of first time entrants are reducing, but are still higher than other local authorities, and more needs to be done to prevent young people from entering the youth justice system. It was noted that this links to the previous report regarding mental health issues. It is also important to have good provision in schools and good links with the community safety partnership.</p> <p>It was agreed that the Youth Justice Plan would be made available to members upon request.</p>	All to note
8.	<p><u>Barnsley Safeguarding Children Board (BSCB)</u></p> <p><u>Minutes of the BSCB meeting on 23 May 2014</u></p> <p>The minutes of the BSCB were noted for information. Bob stated that during a meeting held with young people to address bullying, most said that they felt safe, but there were some concerns about particular areas of Barnsley, including the Interchange and Mandela Gardens. It was noted that the Police are concentrating their efforts in those areas.</p> <p><u>Barnsley Safeguarding Children Board Annual Report 2013-14</u></p> <p>Bob gave a presentation highlighting the Board's achievements and identified areas for further development.</p> <p><u>BSCB Business Plan 2014-15</u></p> <p>Identified priorities:</p> <ul style="list-style-type: none"> • Taking the lead on continuous improvement • Embedding changes to performance management • Strengthening Safeguarding Board effectiveness • Ensuring austerity measures do not compromise safety • Development programme • Continued emphasis on child sexual exploitation • Application of thresholds • Neglect <p>Bob stated that Ofsted Inspectors had been positive of both the BSCB annual report and business plan.</p> <p>The following comments were noted:</p> <ul style="list-style-type: none"> • Kathryn stated that practitioners continue to struggle with thresholds. Rachel queried whether this might be due to the stable workforce in Barnsley becoming de-sensitised to the issues and more accepting of the 'norms', such as domestic violence which appears to be accepted in some communities. It was noted that there is a multi-agency conference on neglect in October when this could be considered further. It was suggested that it may be beneficial to have a shared development day with the Adult Safeguarding Board and Barnsley Community Safety 	

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	<i>(Brigid left the meeting at this point)</i>	
9.	<p><u>Childhood Obesity – current position and future plans</u></p> <p>The report highlighted the increase in the number of people who are overweight and obese in Britain. Using data from the National Child Measurement Programme over the period 2006/07 to 2012/13, it was noted that the proportions of obese children in reception and year 6 are significantly higher than the national average, and that maternal obesity is of particular concern.</p> <p><i>(Sharon Galvin arrived at this point)</i></p> <p>The following comments were noted:</p> <ul style="list-style-type: none"> • It will be important to review the 2013/14 data to see whether the upward trend has continued. There appears to be no understanding about the shift in trend. It was felt that one of the contributing factors may be the shift in the financial context. • Food banks are well coordinated and the community and voluntary sector are key to this provision. Surplus fresh produce from Community Growing Schemes are also distributed through the food banks. • Engagement of the healthy settings team is crucial in terms of the healthy eating and healthy lifestyles agenda. It was suggested that there be a coordinated approach with 'Team Activ' in Barnsley. Gerry pointed out that Team Activ had been working in all schools until the funding was withdrawn by the government, and that they currently work in about 80% of schools. Schools have been allocated £9000 for sport, but it is unclear how that funding is being used. • Kathryn was asked to take this back to SWYPFT, particularly in relation to understanding the position of schools and enhancing the role of the healthy settings team. • It is important to share intelligence across the partnership so that particular areas, or age groups, can be targeted, and different groups working at community level can use the information to improve outcomes. • Proposed next steps include organising a summit to develop and agree a whole-system strategy to tackle overweight and obesity. <p>The Trust Executive Group agreed to note the current position regarding childhood obesity in Barnsley and the proposed next steps.</p> <p><i>(Ian Hanks and Laura Neasmith arrived at this point)</i></p>	Kathryn
10.	<p><u>Barnsley Children and Young People's Trust Workforce Development Strategy 2013-16 – implementation plan progress update</u></p> <p>Angela circulated the implementation plan for the workforce strategy. In order to move the strategy forward, it had been decided to prioritise one particular area i.e. Priority 2: focusing on establishing the common core skills, competencies and behaviours for the children's workforce that support multi-agency integrated working and the delivery of improved experience and outcomes for children, young people and families.</p> <p>A discussion was held about whether the identified common core skills are the right ones, and the following comments were noted:</p>	

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	<ul style="list-style-type: none"> • It was agreed that this priority is key. • It is important to identify a group of core practitioners involved in multi-agency work, such as PSAs. • Angela to explore how to ensure that key people in school have the core skills, linked with safeguarding training. • Nigel raised the concern about those people who have a passing acquaintance with children who are unknown. Angela and Nigel to meet to explore the voluntary sector further. • Sharon Galvin stated that there is mandatory training at level 1 across all health agencies. • Sharon Galvin has looked at a number of different agencies' inductions, and it was agreed that Sharon and Angela would meet to discuss this work further. • Rachel undertook to discuss CAF skills training and core skills training with Angela once the results of the Ofsted Inspection are available. <p>It was agreed that a brief update would be provided at the September TEG meeting, including implications for partners.</p>	<p>Angela/ Nigel</p> <p>Sharon G/ Angela</p> <p>Rachel/ Angela</p> <p>Angela</p>
11.	<p><u>Participation in Education, Training and Employment for young people aged 16-24: Reducing NEETs in Barnsley</u></p> <p>The report provided an overview of the current position of 16-24 year olds not in education, training and/or employment in Barnsley and highlighted the progress to participation/ youth employment, identifying available support to ensure that young people are able to contribute to improved economic development.</p> <p>Ian highlighted the following points:</p> <ul style="list-style-type: none"> • There is good news in terms of getting young people into work. The rate of fall-off of youth unemployment was greater in Barnsley than nationally. • 70% of young people are finding work within 13 weeks of making their claim. This reflects excellent partnership work. • Ian confirmed that people are being encouraged to look for work further afield, and to travel for up to 90 minutes to get to work. It is important to note that research has evidenced that long commutes to work have a negative impact on both health and family life. • There are a number of initiatives including wage incentives, work experience and apprenticeships. • There are 281 young people (16-18 years of age) in Barnsley who are non- participating/ unemployed. Work is progressing to track these young people. • Examples of partnership activity that supports participation/ employment includes 'first for apprenticeships Barnsley (FAB)', funded through Leeds City Region which has engaged 72 businesses and enabled 35 young people to start apprenticeships. • Another initiative, which is not mentioned in the report, is 'Ambition Working – supporting young people into work' which is a Sheffield initiative. • There has been success in working with workforce providers. 	

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	<p>During the discussion the following points were made:</p> <ul style="list-style-type: none"> • In response to a query regarding what help is available for young people who are marginalised, Ian stated that traineeships are available to enable young people to gain work experience while improving their English and maths. • Groups of young people, including young single mothers, care leavers and young offenders, are to be targeted for further support. • It was agreed that a full update report would be prepared for the TEG meeting in September. • Ian undertook to arrange for a colleague to contact Heather regarding her offer for the Hospital to accept 16 year olds as volunteers. Nigel suggested that both health and safety regulations and insurance need to be considered, and Gerry and Heather undertook to explore this further and report back to TEG. • Sharon Galvin suggested that Ian contact Brigid Reid regarding young people currently volunteering for the CCG. • Kathryn and Ian to discuss opportunities for mutual support with SWYPFT's apprenticeship scheme, particularly in relation to mental health services. <p><i>(Andy Brooke left the meeting and Mike Kemp arrived.)</i></p> <p>With reference to the action point from 14 March 2014 for Ian to confirm whether or not there had been an increase in the number of applications for disability living allowance (DLA), Ian stated that there is no local data available, but according to the national figures for 2009/10 (which is the latest data available) there had been less applications.</p>	<p>Ian</p> <p>Ian</p> <p>Gerry/ Heather</p> <p>Ian</p> <p>Ian/ Kathryn</p>
12.	<p><u>Barnsley College Health Survey Results 2014</u></p> <p>Laura presented the results of the latest annual Barnsley College Health Survey. It was noted that 1103 learners had participated in the survey, which consisted of 80 questions. The top 3 areas that learners would like to know more about are: mental health and wellbeing; weight management; eating healthily and exercise.</p> <p>Sharon Stoltz suggested that it would be helpful to conduct a social marketing exercise with young people to find out what would make a difference over and above the information already available. It was agreed that Sharon and Laura would discuss this further outside the meeting.</p> <p>In response to a query from Ian, Laura undertook to find out how many young parents drop out of college. Barnsley College has a number of initiatives to encourage young women to remain in education, including hosting midwife appointments in college twice a week, running the 'having a baby' programme which includes encouraging young people to continue with their education, and holding anti-natal appointments in college.</p>	<p>Sharon/ Laura</p> <p>Laura</p>
13.	<p><u>Children and Families Act 2014 - requirements and readiness SEND Reforms</u></p> <p>Mike Kemp presented an update on progress towards meeting the requirements of the Children and Families Act 2014 deadline of</p>	

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	<p>1 September 2014, highlighting a number of risks/ barriers.</p> <p>During the discussion the following points were noted:</p> <ul style="list-style-type: none"> • The TEG meeting in January 2014 confirmed the recommendation that the Common Assessment Framework (CAF) and the Team Around the Child (TAC) would be used to identify children who may require an Education and Health Care Plan (EHCP). There has been a lot of resistance to this from schools, and the Parents and Carers Forum, and Mike asked for help to reinforce the importance of completing an early help assessment. • Some agencies use the CAF as a referral tool. • Parents don't see the need to have a CAF in place before being able to access a service. • A proposal is being considered to call a 'CAF' an 'early help assessment'. • There have been some instances when a referral has been made to a higher level of intervention without using the CAF, when early help would have been more appropriate. • It is important for the early assessment to identify the reasons that a young person might be struggling, so that an appropriate EHCP can be developed to support their needs. The aim is to collect the right amount of information and to work together to support the young person and their family. Richard suggested mapping what is the minimum amount of information required, and offered to help with this piece of work. • Gerry felt that the problem for schools is lack of clarity about how one set of information can be used to meet all the needs. • It was acknowledged that the timing is poor for schools as the summer holidays start on 22 July. • A meeting with Headteachers is being held on 3 July 2014 to discuss what they need to do to meet the requirements of the Act by 1 September 2014. • It was noted that there is currently a backlog of work in the Assessment and Review Service at point of transfer to EHCP, which will create difficulties if not cleared by September. <p>The Trust Executive Group agreed to:</p> <ul style="list-style-type: none"> • Note the update report for information. • Note the current risks to meeting the requirements of the Children and Families Act 2014 by 1 September 2014. • Maintain the current strong strategic oversight. 	
14.	<p><u>Next meeting</u></p> <p>19 September 2014, 13.30 – 16.30, Barnsley Town Hall, Meeting Room 1</p>	